



**Workforce Development Board of Sullivan, Inc.**

**Jacob Lerner, Chair**  
**Laura Quigley, Executive Director**

*Minutes May 12, 2026 - Full Board Meeting*

**Members Attending:** Jacob Lerner - Board Chairman, Dory Alport- Board Vice-Chairman, Claire Taggart- Board Secretary, Denise Burgio - Board Treasurer, Robert Green – Immediate Past Board Chair, Jim Boxberger, Heather Brown, Dawn Ciorari, Stacy Cohen, Nicole Congelosi, James Dannic, Louis DiConstanzo, Eileen Kammerer, LaQuesha Matthews-Reed, Dr. David Potash, Joan Patterson, Matthew Sush.

**Others Attending:** Laura Quigley - WDB, Executive Director, Michelle Cruz- Director, Center for Workforce Development/ One Stop Operator, Jaime Schmeiser – Director, Workforce Development, SUNY Sullivan, Cari Massay- SUNY Sullivan, Alberto Ventura- NYSDOL, Sharon Ferber – DCR.

This meeting called to order at 8:05 AM. Quorum was met with 17 voting members present.

**Board Business:**

1. Approval of March 17, 2026 meeting minutes.  
Motion: Stacy Cohen  
Second: Claire Taggart  
All in favor: Unanimous
2. Resolution to approve transfer of funds from Dislocated Worker and Adult.  
Under the WIOA we are permitted to transfer monies we receive between the Adult and Dislocated Workforce streams to ensure all expenses and services are covered and provided. The board approves the transfer of \$77,000 of Program Year 2025 Dislocated Worker funds to Adult Funds on May 12, 2026. The transfer does not impede the ability to continue services to those customers who would be eligible for Dislocated Worker funding.  
Motion: Joan Patterson  
Seconded: Jim Boxberger  
All in favor - Unanimous
3. Directors Report Highlights -Laura Quigley, Executive Director
  - The Eligible Training Provider List approval and renewal process is being reexamined at the state level to ensure that we comply with WIOA regulations and meet the necessary performance. It will increase reporting expectations on providers and require all WIOA staff to be more well versed in the overall process.
  - Sullivan County's unemployment rate was 4.3 % for March 2026, an increase from 3.9 % in March of 2025.
  - Full report is attached.

Michelle Cruz -Director – CWD updates.

- Following the relaunch of our in-house hiring events in March, we have seen a steady increase in engagement through the spring.
- April 17<sup>th</sup> hosted Sullivan County, Shoprite, and The Kartrite with 40 job seekers and May 7<sup>th</sup> hosted Sullivan BOCES and The Center for Discovery with 30+ job seekers.
- Next event is May 19<sup>th</sup> hosting Garnet Health and Frost Valley YMCA
- SUNY Sullivan Certified Nursing Assistant program was launched last week with 5 participants. Transportation assistance and required supplies (watches and shoes) are being supplied.
- Working with Department of Social Services to navigate the new ABAWD(Able Bodies Adults without Dependents) requirements. Our staff is focused on meticulous entry and case management to insure customers remain compliant and maintain their benefits .

4. Jacob Lerner, Board Chairman, presented to the board the possibility of doing an AI Business Survey and asked the board for what types of questions to ask on the survey. With the insurgency of AI in all aspects of industry and education there needs to be a better understanding of AI and its capabilities. We will continue to have conversation regarding this in future meetings
5. Nicole Congelosi, NYSDOL Employment Services Manager, gave a brief update on the Unemployment Insurance System Improvement Modernization (UISIM)Project. The summary is attached.
6. Board Education and Discussion  
Alberto Ventura, Registered Apprenticeship Business Navigator, presented information and answered questions on the NYS Registered Apprenticeship Program.

With no further business to discuss, Chairman Lerner called for motion to adjourned meeting at 9:06.  
Motion to adjourn: Heather Brown  
Seconded: Stacey Cohen  
All in favor: Unanimous

**The next meeting will be held on Tuesday, September 8, 2026**