



## Workforce Development Board of Sullivan, Inc.

*Jacob Lerner, Chair  
Laura Quigley, Executive Director*

*Minutes December 9, 2025 - Full Board Meeting*

**Members Attending:** Jacob Lerner- Board Chairman, Dory Alport- Board Vice-Chairman, Claire Taggart- Board Secretary, Denise Burgio - Board Treasurer, Robert Green – Immediate Past Board Chair, Jim Boxberger, Heather Brown, Donna Buccigrossi, Olga Campos, Dawn Cioriari, Nicole Congelosi, James Dannic, Louis DiConstanzo, LaQuesha Matthews-Reed, Joan Patterson, Dr. David Potash.

**Others Attending:** Laura Quigley- WDB, Executive Director, Loreen Gebelein- Director, Center for Workforce Development/ One Stop Operator, Jaime Schmeiser – Director, Workforce Development, SUNY Sullivan, Jeffrey Molusky –Sullivan BOCES, Sam Rogers- BOCES, Sharon Ferber- Division of Community Resources.

This meeting called to order at 8:07 AM. Quorum was met with 15 voting members present

### **Board Business:**

1. Approval of September 9, 2025 meeting minutes.  
Motion: Heather Brown Seconded: Joan Patterson  
All in Favor: Unanimous
2. Review of the proposed changes to the Board Bylaws was provided by Dory Alport and Laura Quigley. The Bylaws committee members were Dory Alport, Robert Green and Laura Quigley. The Bylaws committee met twice to review the existing bylaws and make edits necessary to ensure that the bylaws reflect the current Board and compliance with current laws and regulations.
3. Resolution to accept the draft version of the Bylaws for Workforce Development Board.  
Motion: Donna Buccigrossi Seconded: Claire Taggart  
All in favor: Unanimous

A vote to accept the final Bylaws will be held at the February 10, 2026 meeting .

1. Directors Report Highlights -Laura Quigley, Executive Director
  - The federal Workforce Innovations and Opportunities Act (WIOA), expired in 2020, and has been operating under Continuing resolution or CR. Reauthorization will likely be taken up in January 2026. The bipartisan *A Stronger Workforce for America Act* which included a number of reforms and had traction but failed to pass in 2024 will likely be the framework used for reauthorization. Key disagreements on program flexibility and funding blocked progress in 2025.
  - The draft Workforce Development Regional Plan was submitted by the due date of September 5, 2025. This plan is focused on key highlights across all counties in the

region based on Local Workforce Development plan. There was a request for some additional information. We are waiting on final approval.

- Consulting firm of Kittelson and Associates completed the update the County's Coordinated Transportation plan. The Consultants presented the draft plan to the County Legislature for approval on December 4. A resolution for final approval has been submitted for the Executive Committee meeting on December 18.
- Warming Centers are now open for the season. Locations are:  
United Methodist Church, 170 Main Street, Liberty  
St. John's Episcopal Church, 15 St John Street, Monticello  
Both locations are open from 8:00 pm to 8:00 am every night though mid- April 2026.
- Full report is attached.

2. One Stop Operator Report – Loreen Gebelein submitted the attached report.
3. Jacob Lerner shared that Center for Workforce Development Director, Loreen Gebelein, will be retiring in February 2026. He thanked her, on behalf of the Board, for all her hard work and contributions to workforce development in Sullivan County. Loreen received a round of applause.
4. Dr. David Potash, President of SUNY Sullivan, and Jaime Schmeiser, Director of Workforce Development at SUNY Sullivan provided updates on college programming.
5. Board Education and Discussion – Laura Quigley presented a review of the role and responsibilities of the Board members and the Board's Strategic Plan. Further discussion and review will be held over to the February 2026 annual meeting.

With no further business to discuss, Chairman Lerner called for motion to adjourned meeting at 9:06.

Motion: Robert Green, Seconded : Denise Burgio.

All in favor: Unanimous

**The next meeting will be held on Tuesday, February 10, 2026**