



Project Manager * Advanced Disaster Recovery Inc. New Hampton & Stormville, NY

Overview: Advanced Disaster Recovery Inc. is seeking a Project Manager in New Hampton, NY and Stormville, NY.

The Project Manager work hard to help people and properties recover from damage due to disasters. The ideal candidate will have a positive attitude, enjoy working as part of a team, and be 100% reliable and accountable. The Project Manager is tasked with successfully delivering construction services for clients and key relationships. Project Managers work diligently to meet and exceed customer expectations, develop and grow referral relationships and steward the company brand. This position will be based out of New Hampton, NY or Stormville, NY location.

Skills needed to perform job;

Project Management & Organization
Insurance & Estimating Knowledge
Communication & Customer Service
Construction & Restoration Knowledge

Requirements:

High School Diploma/GED
2 years' experience
Valid Driver's License

Shift, Salary, and Benefits: This is a full-time position, Mon - Fri, 8:00 AM - 4:00 PM, \$65,000- \$85,000 Annually, Benefits include: Health Insurance, Dental Insurance, Paid Vacation, Holidays, and 401K/Retirement.

To apply email resume to Monica.bautista@advanceddri.com