



## **Logistics \* Bethel Woods Center for the Arts Bethel, NY**

**Overview:** Bethel Woods Center for the Arts is seeking Logistics in Bethel, NY.

Logistics Team is responsible for managing the transportation, storage, and distribution of equipment, supplies, and materials needed for concerts and events, ensuring efficient and timely delivery to support production operations.

As a member of the Logistics Team, your main role is to ensure the seamless flow of equipment, supplies, and materials essential for the execution of concerts and events. Your position is instrumental in coordinating transportation, storage, and distribution logistics, guaranteeing that all necessary items are delivered to the right place at the right time. By maintaining meticulous inventory records, optimizing storage spaces, and overseeing the loading and unloading of vehicles, you contribute to the efficient operation of production activities. Nestled amidst the beauty of the Catskill Mountains lies the newest gem for outdoor enthusiasts and music lovers alike: the campground at Bethel Woods Center for the Arts! Join us in creating unforgettable memories for campers seeking adventure, relaxation, and inspiration. Your attention to detail, organizational skills, and ability to collaborate with various stakeholders ensure that the production team has the resources they need to deliver unforgettable experiences to audiences. Ultimately, your efforts behind the scenes play a critical role in the success and smooth operation of concerts and events at our venue.

**Qualifications:**

Previous experience in logistics, warehouse management, or a related field preferred.

Strong organizational and multitasking skills, with the ability to prioritize tasks and meet deadlines in a fast-paced environment.

Excellent communication and teamwork skills, with the ability to collaborate effectively with fellow staff.

Knowledge of logistics and inventory management principles and practices.

Familiarity with transportation regulations and safety standards.

Physical stamina and ability to lift and carry heavy items.

Flexibility to work evenings and weekends as per event schedule.

Proficiency with inventory management software and tools is a plus.

**Quality Standards:** Be a proud member of our team inside and out! Bethel Woods Staff:

Always come to work and are on time.

Have a neat and professional appearance.

Have a friendly and courteous demeanor.

Have strong communication skills.

Understand and successfully execute the job duties.

Are capable of handling typical issues and problems professionally.

**Requirements:**

Drug Screening

Own Car

**Shift and Salary;** This is a Part-Time position, Monday-Sunday, shift varies, \$17.25 hourly

**To apply** email resume to [hr@bethelwoodscenter.org](mailto:hr@bethelwoodscenter.org)