



## **Deputy County Auditor \* County of Sullivan Monticello, NY**

**Overview:** The County of Sullivan is seeking an Deputy County Auditor in Monticello, NY. The Deputy County Auditor position involves responsibility for assisting the County Auditor in performing financial and performance audits relating to claims, accounts, and demands which are made a county charge by law or which are otherwise a responsibility of the County government. The Deputy County Auditor will suggest revisions in accounting procedures and will audit claims and vouchers to insure the proper expenditure of county funds. Employees in this class will perform substantial accounting, auditing, budget preparation, and fiscal related duties requiring a good knowledge of generally accepted accounting principles. The incumbent will act for and in place of the Auditor when he/she is absent. The work is performed under the general supervision of the County Auditor with leeway for independently performing many of the duties of the position. Supervision may be exercised over subordinate employees. The Deputy County Auditor shall hold no other public or political office, nor be concurrently employed in or by any other private or governmental entity. Income derived from other sources, such as investments, properties and/or business is allowed, provided (1) there is no active participation in the operation or conduct thereof, and (2) they are not located in the County of Sullivan.

### **MINIMUM QUALIFICATIONS: (Either)**

(A) Graduation from a New York State or regionally accredited college or university with a master's degree in public administration, business administration, accounting, or a related field, and four (4) years of acceptable experience involving the performance of significant accounting and auditing duties; or

(B) Graduation from a New York State registered or regionally accredited four-year college or university with a bachelor's degree in business administration with a concentration in accounting or finance; public administration, with a concentration in accounting or finance; or accounting, and six (6) years of acceptable experience involving the performance of significant accounting and auditing duties.

(C) An equivalent combination of training and experience as described above.

**Requirements:**

Applicants must be admitted and in good standing with the NY State Bar at the time of appointment.

Valid NY State Driver's License

2 years' experience as stated above

**Shift, Salary, and Benefits:** This is a Full-Time position, Monday-Friday, Entry Rate \$94,093 - Full Rate \$109,583 Benefits include Health Insurance, Dental Insurance, Paid Vacation, Paid Sick Leave, Holidays and New York State Retirement

**Background Investigation:** Applicant may be required to undergo a State and National criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

**Apply online** at <https://sullivan-portal.mycivilservice.com/>

EEO/AA EMPLOYER M/F/D/V