



**Customer Service Representative * Poly Craft Industries Corp.
Middletown, NY**

Overview: Poly Craft Industries Corp. is seeking Customer Service Representative positions in Middletown, NY (Orange County).

The Customer Service Representative positions are responsible to be proactive, detailed oriented, and adept at managing high-level customer relationships while delivering exemplary service.

Skills needed to perform the job:

Problem-solving skills

Experience in MS office, Adobe, CRM and MRP Software

Communication skills

Attention to detail

Requirements:

High School Diploma/GED

3 years' experience

Reference Check

Shift, Salary, and Benefits: This is a full-time position, first shift, Monday - Friday, \$28 - 35 hourly. Benefits include Health Insurance, Dental Insurance, Paid Vacation, Paid Sick Leave, Holidays, and 401K/Retirement.

To apply email jobs@polycraftind.com or at website <https://polycraftind.com/jobs/>