



Budget Analyst * County of Sullivan Monticello, NY

Overview: The Sullivan County Office of Management and Budget are seeking a Budget Analyst in Monticello.

The Budget Analyst position exists in the Office of Management and Budget and involves research for the review, analysis and preparation of the County Budget and participation in the study of methods and procedures of operating departments. Responsibilities also include working closely with various County departments and making recommendations on the various aspects of budget and office administration. The duties are two-fold, involving both budget examination and organizational methods and procedures study. This work is performed under general supervision of the Commissioner of Management and Budget.

MINIMUM QUALIFICATIONS: Either:

(A) Graduation from a regionally accredited or New York State registered college or university with a master's degree or higher in Public Administration, Business Administration, Accounting or Finance and two (2) years of experience in performing accounting activities, including budget preparation, and/or forecasting and analysis of financial reports; or

(B) Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree or higher in Public Administration, Business Administration, Accounting or Finance and four (4) years of experience as described in (A) above.

Salary Range: \$73,278.00 - \$88,642.00 commensurate with experience

Benefits include Health Insurance, Dental Insurance, Paid Vacation, Paid Sick Leave, Holidays and New York State Retirement Background Investigation: Applicant may be required to undergo a State and National criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>

This is a competitive class position subject to Civil Service examination.

Applications accepted until position is filled.
EEO/AA Employer M/F/D/V