



Assistant Lab Manager * Lactalis Heritage Dairy, Inc. Walton, NY (Delaware County)

Overview: Lactalis Heritage Dairy, INC is seeking an Assistant Lab Manager in Walton, NY. (Delaware County)

The Assistant Lab Manager is responsible of the administrative operation of the laboratory and timely execution of all tests run at the plant

Responsibilities of position;

Review of tests results and positive release of the product in SAP

Work closely with the LAB relay and the plant QC to understand and maintain the Cecalait proficiency and SRM Program(s).

Oversees the lab training program to maintain thorough knowledge and understanding of requirements, as well as a basic understanding of current procedures and methods pertaining to analytical testing.

Collaborate with direct reports during troubleshooting, sample design, testing, result interpretations, any follow-up required to resolve issues.

Defines under the direction of the lab manager, the projects needed for the improvement of the program.

Works with production and quality areas to reduce holds and complaints (CPM)

Oversees the effective implementation of the Shelf-life Program at the plant level and the analysis of results to define together with lab manager actions needed

Spearheads investigations with sanitation and production for out of spec microbiological results from equipment and product

Oversees all equipment at the lab: equipment qualification, calibration, maintenance

Managerial Responsibilities:

Manage lab employees: structuring and coordinating the efforts of the technical staff, anticipating and directing the resolution of any problems that may arise during testing

Structure and organize the efforts of the department staff in all areas related to testing such as scheduling and assigning staff time to meet needs, providing guidance in the conduct of sample

preparations and sample analyses, schedule use of limited resources, coordinating timely completion of testing and reporting needs.

Approve and/or lead laboratory investigations regarding unexpected results.

Set and monitor reasonable policies and goals for the staff, collaborating with Human Resources to provide structure and oversight for the training and development of all incoming analytical staff.

Organizing department training activities, and assist in conducting annual performance evaluations for departmental staff

Oversees laboratory supplies and activities including equipment maintenance and coordinates new equipment installations which includes changes, where needed, to the laboratory

Cultivating long term relationships internally

All other duties as assigned

Skills necessary to perform the job:

Strong Basic Laboratory Skills (Chemistry and Microbiology)

Strong Mathematics knowledge including stoichiometry and statistics

People Management Skills

Effective and proficient communicator, both written and verbal

Requirements:

Bachelor's degree in Chemistry, analytical chemistry, or a related field.

4 - 7 Years of Experience

Shift, Salary, and Benefits include; this is a full-time position, must be flexible as shift varies, Monday-Friday, \$75,000 to \$85,000 yearly, Benefits include: Health Insurance, Dental Insurance, Paid Vacation, Paid Sick Leave, Holidays, and 401K/Retirement.

To apply contact Anthony Atwell by phone 607-865-7135 or by emailing resume to

Anthony.atwell@us.lactalis.