



*Sullivan County Soil & Water Conservation District  
64 Ferndale-Loomis Road Liberty, NY 12754  
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**Sullivan County Soil & Water Conservation District  
Board of Directors Meeting  
October 13, 2025**

**Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman                      John Diehl, Vice Chairman  
   Eugene Benson, Treasurer                      Peter Carey, Member

Board members absent – Justin Sutherland, Farmer                      Catherine Scott, Legislator  
   Nadia Rajsasz, Legislator

Agency representatives: – Brian Brustman, SWCD                      Lisa Schick, SWCD

- II. MINUTES:** E. Benson made a motion to accept the minutes from the July 14, 2025, board meeting, P. Carey seconded, no one opposed, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:**

NRCS: No Report was sent.

FSA: No Report was sent.

CCE: No Report was sent.

NYS SWCC: See written report. T. Ferry from UCSWCD has replaced B. Lusken as the new NYSSWCC Regional Coordinator for the Southeast Region.

NEVERSINK/RONDOUT: See written report.

- D. Burns of NYC DEP requested the District close out CAT495 Expense and Capital banking accounts and transfer their funds to the corresponding SWP102 Expense and Capital banking accounts. E. Benson made a motion to close the accounts and transfer the funds, J. Diehl seconded, no one opposed, the motion was passed and carried.
- J. Diehl made a motion to sign and send a letter of no claim, after county reviewed, to NYC DEP for contract closeout, P. Carey seconded, no one opposed, the motion was passed and carried.

**IV. OLD BUSINESS:**

Program Updates:

- Flood Mitigation –All planned flood mitigation projects are done and in the process of being submitted to county. District Manager requested paying the towns before funds received from county, E. Benson made a motion to pay the towns before, W. Hughson seconded, no one opposed, motion was passed and carried. Looking at removing trees from the north branch of the Callicoon Creek above Hortonville. Looking at a pipe in Mileses in the town of Fremont.
- Fish Stocking Program –Fish pick-up went well. There were 18 orders.
- The no-till seeder has been used a lot this fall.
- Thinking of putting the Pumpkin Smash on hold this year and changing it to just a pumpkin drop off. Would like to think of ways to develop the program.
- Tree & Shrub program. Working on placing orders for 2026 program.

**V. NEW BUSINESS:**

- A. Bank Statements: The bank statements were reviewed.
- B. Plan of Work – Is due November 1<sup>st</sup> to NYSSWCC. Presented 2026 Plan of Work to Directors, reviewed and discussed. J. Diehl made a motion to approve the POW, W. Hughson seconded, no one opposed, motion was passed and carried.
- C. CPFA – Discussed the current knotweed project and its status. Recommended continuing project for another year to see data on how project does for a full year growing cycle. RFP due November 1<sup>st</sup> to NYSSWCC. E. Benson made a motion to submit the CPFA proposal for continuation of the knotweed project, J. Diehl seconded, no one opposed, motion was passed and carried.

**VI. DISTRICT CLAIMS:** P. Carey made a motion to approve abstracts, bills and pre-approvals, seconded by J. Diehl, no one opposed, the motion was passed and carried.

2025 – 9A	\$ 31,403.35
2025 – 9B	\$ 56,710.88

Bills presented to the Board for pre-approval: Total - \$ 92,046.53 - See breakdown sheet.

**VII. TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. P. Carey made a motion to approve the reports, J. Diehl seconded, no one opposed, the motion was passed and carried.

**VIII. NEXT MEETING:** The next meeting will be held on Monday, September 8, 2025, at 6:00 p.m.

**X. ADJOURNMENT:** Adjourned at 6:45 p.m. - Motion by P. Carey

Lisa Schick,  
Secretary to Treasurer

W. Hughson,  
Chairman