A map of different types of soil

Description automatically generated

*Sullivan County Soil & Water Conservation District*

*64 Ferndale-Loomis Road Liberty, NY 12754  
 (845)292-6552 Fax (845)295-9073*

Sullivan County Soil & Water Conservation District

Board of Directors Meeting

**May 12, 2025**

**Minutes**

**I.** **Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan

County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman John Diehl, Vice Chairman

Eugene Benson, Treasurer Catherine Scott, Legislator

Board members absent – Justin Sutherland, Farmer Peter Carey, Member

Nadia Rajsz, Legislator

Agency representatives: – Lisa Schick, SWCD Amber Gray, SWCD

Brenden Wagner, Nev/Rond Brian Toohey, Nev/Rond

**II. MINUTES:** E. Benson made a motion to accept the minutes from the April 14, 2025, board

meeting, W. Hughson seconded, no one opposed, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:**

NRCS: No Report was sent.

FSA: No Report was sent.

CCE: No report was sent.

NYS SWCC: See written report.

NEVERSINK/RONDOUT: See written report.

* Neversink/Rondout: BW introduced BT and gave a brief description BT’s experience and also what they have been working on.

Sullivan County SWCD May 12, 2025 Board of Directors Meeting Page 2

## **IV.** **OLD BUSINESS:**

1. Program Updates:

* Flood Mitigation – The Kimball Road project is completed with a cost of $900. New sites are being looked at.
* Knotweed-Roscoe Fire Dept. The test sites have been set up. Have contacted Buckbrook Environmental to do the stem injection process.
* Fish Stocking Program – We are accepting orders and have 12 order so far. Order deadline is end of May.

# V. NEW BUSINESS:

1. Bank Statements: The bank statements were reviewed.
2. C. Scott made a motion to transfer $200,000 from District operating fund to the NYCLASS savings, J. Diehl, seconded, no one opposed, motion was passed and carried.

1. District Policies: The Investment Policy, Internal Review Policy, Capital Asset Policy and Personnel Policy were presented for discussion. The Internal Review Policy was reviewed. C. Scott made a motion to approve the Internal Review Policy as amended, E. Benson seconded, no one opposed, motion was passed and carried. Remainder of policies were tabled to June meeting.
2. Laptop: A District laptop would be helpful to have. It would be used for mapping, and powerpoint presentations. C. Scott made a motion to procure the laptop up $2,000., W. Hughson seconded, no one opposed, motion was passed and carried.
3. Director Status: - Looking into whether Board Directors would like to opt into NYS Retirement, and have to be recorded on a monthly basis. Will table this discussion to the June meeting.

**VI. DISTRICT CLAIMS:** J. Diehl made a motion to approve abstracts, bills and pre-approvals,

seconded by E. Benson, no one opposed, the motion was passed and carried.

2025 – 4B $ 83,835.18

2025 – 5A $ 33,262.13

Bills presented to the Board for pre-approval: Total - $ 97,550.00 - See breakdown sheet.

Sullivan County SWCD May 12, 2025 Board of Directors Meeting Page 3

**VII. TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. J. Diehl made a motion to approve the reports, C. Scott seconded, no one opposed, the motion was passed and carried.

**VIII. NEXT MEETING:**  The next meeting will be held on Monday, June 9, 2025, at 6:00 p.m.

**X. ADJOURNMENT:** Adjourned at 6:24 p.m. -Motion by E. Benson

Lisa Schick, W. Hughson,

Secretary to Treasurer Chairman