A map of different types of soil

Description automatically generated

*Sullivan County Soil & Water Conservation District*

*64 Ferndale-Loomis Road Liberty, NY 12754  
 (845)292-6552 Fax (845)295-9073*

Sullivan County Soil & Water Conservation District

Board of Directors Meeting

**June 9, 2025**

**Minutes**

**I.** **Call to Order:** Vice-Chairman Diehl called the regular business meeting of the Sullivan

County Soil & Water Conservation District Board of Directors to order at 6:20 p.m.

Board members present – Wilfred Hughson, Chairman John Diehl, Vice Chairman

Eugene Benson, Treasurer Nadia Rajsz, Legislator

Justine Sutherland, Farmer

Board members absent – Peter Carey, Member Catherine Scott, Legislator

Agency representatives: – Brian Brustman, SWCD Lisa Schick, SWCD

**II. MINUTES:** N. Rajsz made a motion to accept the minutes from the May 12, 2025, board

meeting, E. Benson seconded, no one opposed, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:**

NRCS: No Report was sent.

FSA: No Report was sent.

CCE: See written Report.

NYS SWCC: See written report.

NEVERSINK/RONDOUT: See written report.

* Requested credit card for BT. Board discussed and tabled to next meeting.
* Discussed letter from NYC DEP in regards to project delay.  SC to respond.

Sullivan County SWCD June 9, 2025 Board of Directors Meeting Page 2

## **IV.** **OLD BUSINESS:**

1. Program Updates:

* Flood Mitigation – Looking at several spots in Town of Rockland. There are two spots on Beaverkill Road.
* Fish Stocking Program – The Fish pick-up will be this weekend.
* Poster Contest – Delivered the apple trees to the three winning schools.

# V. NEW BUSINESS:

1. Bank Statements: The bank statements were reviewed.
2. District Policies: The Investment Policy, Capital Asset Policy and Personnel Policy were tabled to the July meeting.
3. AEM:

* The Annual Action 3-year Plan is due July 1st. N. Rajsz made a motion for a resolution to submit the AAP for $211,760.00, E. Benson seconded, no one opposed, motion was passed and carried.
* The Strategic Plan is due November 1st.

1. Position: Discussed hiring a part-time Program Assistant in order to provide for a smooth transition of the program assistant. It will be imperative to have someone work with the current Assistant for at least four to six months prior to learn all the accounting and reporting requirements.

**VI. DISTRICT CLAIMS:** N. Rajsz made a motion to approve abstracts, bills and pre-approvals,

seconded by J. Diehl, no one opposed, the motion was passed and carried.

2025 – 5B $147,905.11

2025 – 6A $ 941.17

Bills presented to the Board for pre-approval: Total - $ 77,803.49 - See breakdown sheet.

**VII. TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. N. Rajsz

made a motion to approve the reports, J. Sutherland seconded, no one opposed, the motion was

passed and carried.

**VIII. NEXT MEETING:**  The next meeting will be held on Monday, July 14, 2025, at 6:00 p.m.

**X. ADJOURNMENT:** Adjourned at 7:00 p.m. -Motion by E. Benson

Lisa Schick, J. Diehl,

Secretary to Treasurer Vice-Chairman