



*Sullivan County Soil & Water Conservation District
64 Ferndale-Loomis Road Liberty, NY 12754
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**Sullivan County Soil & Water Conservation District
Board of Directors Meeting
July 14, 2025**

Minutes

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman John Diehl, Vice Chairman
 Eugene Benson, Treasurer Catherine Scott, Legislator

Board members absent – Peter Carey, Member Nadia Rajszyk, Legislator
 Justine Sutherland, Farmer

Agency representatives: – Brian Brustman, SWCD Lisa Schick, SWCD
 Amber Gray, SWCD

- II. MINUTES:** E. Benson made a motion to accept the minutes from the June 9, 2025, board meeting, C. Scott seconded, no one opposed, the motion was passed and carried.

III. WRITTEN & VERBAL REPORTS:

NRCS: No Report was sent.

FSA: No Report was sent.

CCE: See written Report.

NYS SWCC: See written report.

NEVERSINK/RONDOUT: See written report.

IV. OLD BUSINESS:

A. Program Updates:

- Flood Mitigation –Waiting for land to dry up.
- Fish Stocking Program – The fall Fish stocking has started.

B. Policies:

- Investment Policy was presented for review. C. Scott made a motion to approve the policy with changes, J. Diehl, seconded, no one opposed, the motion was passed and carried.
- Capital Asset Policy was presented for review. E. Benson made a motion to approve the policy with changes, W. Hughson, seconded, no one opposed, the motion was passed and carried.
- Personnel Policy was reviewed. Tabled further discussion to the August board meeting.

V. **NEW BUSINESS:**

- A. Bank Statements: The bank statements were reviewed.
- B. District Budget: District Budget was presented to the Board for review. A position for a District Technician was included in the budget. E. Benson made a motion to submit the budget to the Sullivan County Manager, J. Diehl seconded, no one opposed, motion was passed and carried.
- C. District Technician: Discussed searching for another District Technician to start in 2026. C. Scott made a motion to start the search for a District Technician in September, J. Diehl, seconded, no one opposed, motion was passed and carried.
- D. Health Insurance: Table to August meeting.
- E. Director NYSLR Participation: Discussed Director participation, including payments, benefits and vesting. Directors present opted to opt out of joining and were given forms to fill out.

VI. **DISTRICT CLAIMS:** J. Diehl made a motion to approve abstracts, bills and pre-approvals, seconded by C. Scott, no one opposed, the motion was passed and carried.

2025 – 6B	\$137,781.09
2025 – 7A	\$ 32,505.83

Bills presented to the Board for pre-approval: Total - \$ 97,903.73 - See breakdown sheet.

VII. **TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. J. Diehl made a motion to approve the reports, W. Hughson seconded, no one opposed, the motion was passed and carried.

VIII. **NEXT MEETING:** The next meeting will be held on Monday, August 11, 2025, at 6:00 p.m.

X. **ADJOURNMENT:** Adjourned at 7:00 p.m. - Motion by J. Diehl

Lisa Schick,
Secretary to Treasurer

W. Hughson,
Chairman